

**Textbook/Library Checkout Permission Form  
2018 - 2019**

In an effort to keep costs down for LCCDS families, LCCDS is continuing its policy of purchasing non-consumable textbooks for student use. Each student will be assigned textbooks for the school year. At the end of the school year, these textbooks must be returned in good condition. Families will be invoiced for lost or damaged books. The cost of each textbook is between \$40 - \$100. Progress Reports and transcripts will be held until accounts are settled. **Damaged textbooks are defined as: torn or missing pages, pages written on or highlighted on, pages stuck together or soiled, back book binding separated from core pages, outer cover not in like-new condition, any water damage, bent covers, books obviously without a book cover.**

In addition, I give permission for my student to check books out from the Media Center. I understand that books are checked out for one week. If a book is lost or damaged, I agree to pay for the book.

My student and I have read the above and agree to pay for any textbook/library book deemed damaged or lost by LCC Day School.

Print Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_

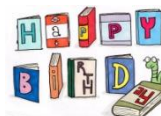
Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

Classroom/Homeroom Teacher \_\_\_\_\_

**Birthdays & Books 2018 - 2019**



A fun tradition at LCC is the "Birthdays and Books" program. During Birthday Bash Week, he/she chooses a book from the Birthdays & Books Collection in the Media Center. This collection is loaded with a fabulous selection of new, hard cover books. Occasionally when an excellent book is not available in hard cover, a soft cover may be substituted. The student's name is printed on a special donor plate inside the front cover of the book. The class also celebrates Birthday Bash Week with a special snack. In the elementary school the books are announced at flag and will be housed in the Elementary School Library (K-4). Middle School books will be housed in the grade level's Language Arts classroom satellite library. The fifth grade satellite library is located in Ms. Mudra and Mrs. Mannari's classroom (Room 208). The sixth grade satellite library is located in Mrs. Olliff's classroom (Room 108). The 7<sup>th</sup> and 8<sup>th</sup> grade satellite library is located in Mrs. Hartney and Mrs. Walker's classroom (Room 109). This program has allowed our library to significantly increase the number of new, hard cover books in our collection! If you would like for your child to participate in the "Birthdays and Books" program, please check the box below. Mrs. Loughrey will include a \$15.00 charge on your invoice at the beginning of the school year.

I would like my child to participate in the "Birthdays and Books" program.

Please do not include my child in this program.

Print Student Name \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

Classroom/Homeroom Teacher \_\_\_\_\_